



2020 Wedding Pricing Event Center Access

The Farm Wedding Services

Building and Grounds	Decor	Services
<ul style="list-style-type: none"> • Event Center <ul style="list-style-type: none"> ○ Heated/air conditioned ○ Wood-burning fireplace ○ Speaker system with auxiliary hook up • 3-Season Covered Porches with heater and curtains for inclement weather • Gazebo • Convenient Parking Areas with golf cart transportation for guests with mobility concerns • Picturesque natural setting with native landscaping, gardens and horses for unique photo opportunities 	<ul style="list-style-type: none"> • Access to The Farm’s extensive inventory of decorative items: <ul style="list-style-type: none"> ○ Tables, chairs and display furniture ○ Centerpieces, lanterns, vases, LED votive and pillar candles ○ Custom drawn hand lettered signs ○ China patterns (3 options), flatware, glassware, attractive chafing dishes, family style platters ○ Table linens and napkins • Outdoor furniture and activities -- rocking chairs, antique tables, lawn games, fire pits, s’mores bar • Beautiful rustic bars • For a complete list – refer to The Farm’s Décor Inventory List 	<p>Included Services:</p> <ul style="list-style-type: none"> • Staff on site throughout events for access, questions, maintenance, etc. • Setup and tear down of Farm provided equipment and decor • In-house composting & green services • One-hour wedding rehearsal (weekdays before 5:00 pm), based on availability • Dedicated office staff available Mon-Fri

The following terms apply to all our wedding clients

Hold Event Date Requirements	Wedding Requirements	General Terms
<p>Wedding dates are secured on a first-come, first-served basis. To reserve a date, clients must submit:</p> <ul style="list-style-type: none"> • Signed Building Rental Agreement • Payment for 50% of Rental Fee <p>Note: Lodging is also secured on a first-come, first served basis.</p>	<p>Clients must purchase the following services:</p> <ul style="list-style-type: none"> • Catering from The Farm Kitchen • Farm Bar Package (unless no alcohol will be served) • The Farm’s Month-of Event Coordinator Services (or a full planner from The Farm’s approved list) • \$1M Insurance Liability Policy including Host Liquor Coverage (if applicable) • Special Occasion Liquor License (if you elect to offer a full bar) 	<ul style="list-style-type: none"> • The Farm is not responsible for weather-related power/service interruptions. • Event Center pricing subject to change until contract completion. • Catering and bar pricing set at current market rates. • Complete policies, terms, and conditions are outlined in The Farm contract documents.

Wedding Service Pricing

Day of Week*	Hours of Access**	# of Guests	Tent Rental Required	Premium Months	Special Months	Winter Months ****
				May/Jun/Sep/Oct	Mar/Apr/Jul/Aug/Nov	Jan/Feb/Dec
Saturday	14 contiguous hours 10 AM to midnight	Up to 100	n/a	\$8,525	\$7,550	\$4,800
		101 - 200	Maybe***	\$9,300	\$8,275	
		201 to 300	Yes	\$10,500	\$9,475	
Friday or Sunday	8 contiguous hours 3 pm– 11 pm	Up to 100	n/a	\$6,025	\$5,050	\$4,500
		101 - 200	Maybe***	\$6,800	\$5,775	
		201 to 300	Yes	\$8,000	\$6,975	
Monday – Thursday	8 contiguous hours 3 pm– 11 pm	Tiny Wedding (up to 25)	n/a	Call for custom packages	Call for custom packages	Call for custom packages
		Up to 100	n/a	\$4,275	\$4,275	\$4,275
		101 - 200	Maybe***	\$4,935	\$4,935	
		201 to 300	Yes	\$5,875	\$5,875	

Note: Pricing does not include 7% North Carolina Sales Tax or optional (but greatly appreciated) gratuity

* \$15/guest fee will apply to holidays (New Year's Day, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Eve, Christmas, New Year's Eve) for add'l labor costs

** Access hours must include 2 hours for vendor set-up and 1 hour for vendor tear-down; additional time can be purchased for \$200/30 minute intervals (limits apply).

*** Tents are required for weddings with 150 guests. The Farm may agree to waive the tent requirements for weddings of 150-175 if client incorporates space saving ideas (e.g. DJ vs band, stations vs seated meal)

**** Winter months are limited to 8 hours (3 pm – 11 pm). We can comfortably accommodate up to 135 guests at winter weddings with required space saving ideas.

Services **NOT** Included in The Farm's Wedding Packages

As explained above, Client must purchase wedding venue and reception site, catering, bar services, month-of-wedding coordination. The following are additional services often used by wedding Clients that are not provided by The Farm. We're happy to provide wedding Clients with our carefully vetted list of preferred vendors but Clients must book with these vendors directly.

• Officiant	• Photographer/Videographer
• DJ/Musicians	• Transportation
• Hair/Make-up	• Decorating services (use and placement of items from The Farm's Décor Inventory are included – fees apply to non-Farm items)
• Florist (but consider The Farm if you're looking for informal floral arrangements from our Farm Garden)	• Full Wedding Planning (see our Month-of-Coordination overview to understand what services are included in our wedding packages)

How to Use Your Access Hours

- **Access Hours:** The number of access hours is based on the purchased wedding package.
- **Access Hours are strictly enforced.** No items can be stored at Event Center outside of set access hours.
- **Purchase Additional Hours:** Clients can purchase additional hours and add them to the front end of this schedule to extend time
- **Wedding Rehearsal:** Clients can hold a one-hour rehearsal before 5:00pm during the week of the wedding (provided no other events are booked for that date/time). If more Rehearsal time is necessary or if the Rehearsal is held after 5pm, client will be charged per the Building Rental Agreement.

- Here is a suggested timeline for our 8- and 12-hour packages.

	8 Hrs Access	14 Hrs Access
Vendor Set-up	3 - 5 pm	10 am - 4pm
Guest Arrival	5 -5:30 pm	4 - 4:30 pm
Ceremony	5:30 -6 pm	4:30-5 pm
Cocktails	6 – 6:45 pm	5 – 6 pm
Reception	6:45 – 9:45 pm	6 – 10:45 pm
Departure	9:45 – 10:00 pm	10:45 – 11 pm
Vendor Clean -up	10 -11 pm	11pm-12 am

Miscellaneous Fees

These fees are rarely assessed but we wanted to be transparent about them:

• Labor Fee (e.g., set-up/tear down of non-Farm equipment)	\$40/hour	• Late Payment Fee (per invoice)	\$50
• Excessive Cleaning Fee	\$100/hour	• Rejected Payment Fee (per invoice)	\$50
• Damage Fee	Cost of Repairs	• Additional/Primetime Rehearsal Time	\$350/hour
• Pickup/Delivery Fee (Fee for each vendor pick-up or delivery outside of Access Period)	\$100/vendor/day	• Illegal Celebration Fee (see Exhibit A of Rental Agreement) Fee applied per item PLUS “Excessive Cleaning Fee”	\$350 / item
• Changes to event plans after 30-day Meeting (causing redesigns)	\$100/hour	• Kitchen or Bar late change fees, e.g. menu changes after 30-day meeting or guest count changes after 14-day deadline	\$500 plus food